Kofax ReadSoft Invoices

Kofax ReadSoft Invoices™ is an OCR and data capture platform that automates the scanning, interpreting and filing of invoice data. Whether invoices are on paper or in any electronic form, Kofax ReadSoft Invoices intelligently extracts and validates information according to pre-defined rules. The extracted data is transferred to your enterprise systems where it's accessible throughout the financial process workflow. Kofax ReadSoft Invoices is part of the Kofax Capture™ suite of products that offers out-of-the-box invoice processing solutions that are adaptable to your business invoice management requirements.

BUSINESS CHALLENGES

- **Lack of visibility reduces control over invoice processing:** Without a single view of all invoices, documents get lost resulting in duplicate payments

- **Manual tasks slow down processing:** Errors in keying data, and matching sums and line items are costly and delay approvals and payments

- **Delays in getting invoice data into the ERP offer an incomplete financial picture:** Business units don't have up-to-date information; finance managers are left to guess how much cash they need to cover near-term payments

- **Manual sorting adds processing time:** For organizations with multiple sets of business rules, sorting also leads to delays and errors

BENEFITS

- Free up staff for value-added tasks: Eliminating headsdown data entry increases productivity and allows staff to handle more strategic work

- Take advantage of early-payment and other discounts: Capture payment terms for analysis and use

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- **Strengthen relationships with suppliers:** Up-to-the-minute information increases on-time payments and improves communication

- **Sharpen financial forecasting:** Faster processing and smooth integration with your ERP provide a more accurate view of purchasing and allow better management of cash

- **Complete audit trail and visibility:** Ensure compliance and gain control by having transparent access into the invoice process

FEATURES

- **Straight-through processing:** Invoices are automatically posted in Process Director or other finance application

- **One touch process:** An advanced Web API allows invoices to be verified in the target application making two applications appear as one

- **Adaptive, self-learning, knowledge processing database:** Continuously improves in speed and precision as it learns to locate data on an invoice, delivering more value over time

- **Auto-sorting:** Compares against data imported from your ERP to determine invoice type–general expense or purchase order; invoice or credit note

- **Validation and purchase order matching:** Automatically validates sums and tax amounts, and matches invoices to purchase orders

- **Line-item data capture:** Recognizes line-item data, even if line lengths differ, are not symmetrically spaced or come from a multi-page invoice

- **Built-in support for regional variations:** Country-specific settings include tax rates, date formats, currencies and character sets

- **Business system integration:** Invoices integrates seamlessly with most ERPs; certified integrations for SAP and Oracle E-Business Suite

TECHNICAL SPECIFICATIONS

Products

- Stand-alone with or without line-item interpretation
- Network with or without line-item interpretation

Supported file formats

Import: XML, PDF, TIFF, JPEG, BMP, PNG and so on
Export: XML, PDF, TIFF, JPEG, BMP, PNG, MO:DCA

Product localization

Czech[2]	Chinese, simplified[2]	Chinese, traditional[2][3]	Danish
Dutch[2]	English[1]	Finnish[2]	French[2]
German[1]	Hungarian[2]	Italian[2]	Korean[2][3]
Norwegian[2]	Polish[2]	Portuguese[2]	Russian[2]
Slovak[2]	Spanish[1]	Japanese[2]	Swedish[2]
Thai[2]	Vietnamese[2][3]		

1) GUI and Help documentation 2) GUI 3) Invoices 5-8 SPI

Country profiles

Australia	Belgium	China	Canada
Chile	Czech Republic	Denmark	France
Finland	Germany	Italy	Israel
Japan	Korea	Mexico	Netherlands
New Zealand	Norway	Poland	Portugal
Spain	Sweden	Switzerland	Taiwan[3]
Thailand	UK	Vietnam[3]	US

3) Invoices 5-8 SPI

Character sets

Belgian	Bulgarian	Czech	Chinese, simplified
Chinese, traditional	Danish	Dutch	English
Estonian	Finnish	French	German
Greek	Hebrew	Hungarian	Icelandic
Italian	Japanese	Korean	Latvian
Lithuanian	Norwegian	Polish	Portuguese
Romanian	Russian	Serbian, Latin	Slovenian
Spanish	Swedish	Thai	Turkish
Ukranian	Vietnamese		

Workstation or application minimum configuration

Processor speed

- Interpret module and stand-alone Kofax ReadSoft Invoices installations: 2.2 GHz or faster
- Scan module: 1.4 GHz or faster
- Other Kofax ReadSoft Invoices modules: 1 GHz or faster
- Any brand PC with an Intel or AMD processor is acceptable

Display

- ◆ Manager, Verify, and Optimize modules and stand-alone Invoices: 19" display with 1280 x 1024 resolution or better Dual screens supported
- ◆ Other Invoices modules: Any display

Memory

- ◆ Interpret, Verify, and Optimize modules, and stand-alone Invoices: 2GB
- ◆ Other Kofax ReadSoft Invoices modules: 1GB minimum, 2GB is recommended.

Certified scanners, scanner interfaces, and scanner drivers

A wide variety of scanners, interfaces, and drivers are approved for use with Invoices. Invoices supports all scanners with Kofax VirtualReScan®.

Databases

Microsoft SQL Server 2012	Oracle 11g Enterprise edition
Microsoft SQL Server 2008	Oracle 10g Enterprise edition
Microsoft SQL Server 2016	Oracle 12g Enterprise edition
Microsoft SQL Server 2014	Microsoft SQL Server Express

Operating systems

• Microsoft Windows 8
• Microsoft Windows 10
• Microsoft Windows Server 2016
• Microsoft Windows Server 2012 R2
• Microsoft Windows Server 2012
• Microsoft Windows 7 Professional
• Microsoft Windows Server 2008
• Microsoft Windows Server 2008 R2

Both 32-bit and 64-bit versions of the above operating systems are supported. On a 64-bit system, the program will run in 32-bit compatibility mode. The operating system should be at the latest service pack and hotfix level. Ensure that your selected database can run on the operating system you install it on.

Character compatible with

COLLECTOR	Invoice Portal	EDI COCKPIT
PROCESS DIRECTOR	PROCESSIT	
Kofax AP Automation Online	WORK CYCLE	

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